Important Local Business Information

**Merchant City Festival Thursday 28 July until Sunday 31 July 2022**

**REF MCF 2022**

09/06/2022

Merchant City Festival is back for 2022! The Festival is firmly established as one of the leading street arts festivals in the UK. This year’s event will take place in and around the streets of the Merchant City and George Square between Thursday 28 July and Sunday 31 July 2022:

* Thursday 28 July 4.30pm until 9.00pm
* Friday 29 & Saturday 30 July 12.00 noon until 9.00pm
* Sunday 31 July 12.00 noon until 8.00pm

The event is organised by Glasgow Life with support from Glasgow City Council and Police Scotland.

Across the duration of the festival, we anticipate over 30,000 people will attend the event. In order to deliver the event safely and ensure crowd safety, it is necessary to put road closures and parking restrictions in place. The purpose of this letter is to inform you of the event and to advise you of the arrangements put in place to reduce as much as possible, the disruptions to local businesses and residents.

Please see below a list of the roads that will be closed including dates and times. Businesses & Residents who normally park on these streets are required to move their vehicles.Any vehicles parked in these areas during these times will be removed by Glasgow City Council. We recommend that you move your vehicle the night before the closures. Access for Emergency Services will be maintained at all times and they can be contacted in the normal way.

As a local business if you believe that you will be affected by these restrictions and particularly if you normally park your vehicle in a secure parking area and would like to discuss access or alternative parking please contact us on the phone number or email address listed below. Copies of all Road Closure information can also be accessed at [www.merchantcityfestival.com](http://www.merchantcityfestival.com) and also [www.getreadyglasgow.com](http://www.getreadyglasgow.com)

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| **Merchant City Festival Road Closure Information - 28 July until 1 August 2022** **PROHIBITION OF DRIVING** |
| **06:00hrs - 28 July 2022 until 13:00hrs - 1 August 2022** | * + Brunswick Street between Wilson Street and Trongate
 |
| **06:00hrs - 28 July 2022 until 23:59hrs - 31 July 2022** | * + Brunswick Street for its full length
	+ Bell Street between Candleriggs and Albion Street
	+ Candleriggs for its full length
	+ Garth Street for its full length – local access to resident parking
	+ Wilson Street between Glassford Street and Candleriggs
	+ Hutcheson Street for its full length.
 |
| **06:00hrs - 30 July 2022 until 23:59hrs - 31 July 2022** | * + Albion Street between Blackfriars Street and Trongate – local access to Q-Park
	+ Bell Street between Albion Street and Walls Street
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| **Merchant City Festival Road Closure Information - 28 July until 1 August 2022** **PROHIBITION WAITING AND LOADING OR UNLOADING** |
| **15:00hrs - 27 July 2022 until 13:00hrs - 1 August 2022** | * + Brunswick Street between Wilson Street and Trongate
 |
| **15:00hrs - 27 July 2022 until 23:59hrs - 31 July 2022** | * + Hutcheson Street for its full length
	+ Brunswick Street South of Wilson Street
	+ Bell Street between Candleriggs and Albion Street
	+ Candleriggs for its full length
	+ Garth Street for its full length
	+ Wilson Street between Glassford Street and Candleriggs
	+ Hutcheson Street for its full length
 |
| **15:00hrs - 29 July 2022 until 23:59hrs - 31 July 2022** | * + Albion Street between Blackfriars Street and Trongate – local access to Q-Park
	+ Bell Street between Albion Street and Walls Street
 |
| **SUSPENSION OF BUS LANE****04:00hrs - 27 July 2022 until 23:59hrs - 31 July 2022** | * + Glassford Street, northbound between Trongate and Wilson Street
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Local businesses will still be able to receive deliveries each day from **6.00am until 11.00am** at which time a vehicle curfew will be implemented with no vehicle access or movement between the hours of **11.00am and 10.30pm** each day. Local businesses should also liaise with their waste and recycling contractor to arrange uplifts out with **11.00am and 10.30pm** each day. Deliveries arriving during the allocated time above should enter Merchant City via Candleriggs at Ingram Street and exit the site via Wilson Street at Glassford Street. All deliveries will be directed by the stewards.

Every effort will be made to ensure that the event runs with minimum disruption to local businesses and residents, and we hope that you will join us to enjoy this free, multi-art form festival with your neighbours, family, and friends. Further information is available at the Merchant City Festival website [www.merchantcityfestival.com](http://www.merchantcityfestival.com) and our social media channels:

Twitter: @MerchCityFest

Facebook: @MerchantCityFestival

Instagram: @merchantcityfestival

Should you wish clarification on any of the operational information detailed above then please call **0141 287 8985** and leave your name, telephone number with your enquiry and a member of the team will call you back, or alternatively email glasgowevents@glasgowlife.org.uk .

Information Session – 6.30pm to 8.30pm – Thursday 7 July

We will be holding a drop in session at the Central Courtyard in Merchant Square from **6.30pm to 8.30pm on Thursday 7 July** entry from Candleriggs, Albion Street and Bell Street We would encourage you to visit this session if you require any further information or would like to discuss any aspect of the event with us.

The Get Involved Fund is Back!

We want to support local businesses to do or offer something special for the festival and help attract as much business as possible during the four festival days. This fund can support a range of activities such as enhancing your outdoor area with decorations, using the colour palette of the festival (purple, mustard, teal and red) or extending your current entertainment content to the operating times of the festival. We are supporting businesses within our closed road footprint. Businesses along Ingram St, Glassford St, and Trongate can also apply.

The streets that will be closed to traffic are detailed above.

The fund is likely to be highly competitive and submissions will be assessed on the basis of:

• Clear outline budget

• Quality of the offer

• Something additional to your usual business

• You can apply for up to £500.

The Get Involved Fund will open on **Thursday 9 June** and close at 9am on **Tuesday 28 June. Please note the Get Involved Fund is email applications only.** Applicants will be informed of the final decision by **Friday 1 July. Please find application form attached.**

Please email your applications to amcv@glasgowlife.org.uk with ‘MCF 2022 Get Involved FUND’ as the subject heading/email title.

We hope the above information is useful to you in planning your movements around the event and we thank you in advance for your co-operation.

Yours faithfully



Julie Pearson

Head of Events

**MERCHANT CITY FESTIVAL ‘GET INVOLVED FUND**

**APPLICATION FORM**

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| **NAME OF APPLICANT:**   |
| **NAME OF BUSINESS:**   |
| **NATURE OF BUSINESS:**  |
| **ADDRESS**   |
| **POST CODE:**  |  |
| **TELEPHONE:**  | **MOBILE:** |
| **EMAIL ADDRESS:**  |
| **WEBSITE:**  |

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| **PROPOSED EVENT.****(Please detail as much information about the event as possible)** |
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| **Proposed Date(s) and Time(s) of Event/s:** |
| **Venue:** |
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| **BUDGET :****What is the total proposed budget for your activity? Please give a detailed breakdown of areas of expenditure and income:****What will funding from the ‘Get Involved’ fund be used to support within this?**  |
| **LEVEL OF GET INVOLVED FUNDING REQUESTED: £** **Please note that the fund is likely to be oversubscribed and you may not receive the full level of funding requested.** |

**The DEADLINE FOR APPLICATION SUBMISSIONS IS 9am on Tuesday 28th June 2022**

**Please email completed forms to:** amcv@glasgowlife.org.uk

**Please put ‘MCF 2022 Get Involved Fund’ as the subject heading/email title.**

**Submission by Email only**